

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** Salisbury Methodist Church, St Edmund Church Street, Salisbury SP1 1EF  
**Date:** Thursday 22 July 2010  
**Time:** 7.00 pm

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Representatives from Salisbury City Council  
and Laverstock and Ford Parish Council

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If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)  
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email [marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer	Salisbury St Paul's
Chris Cochrane ( <b>Vice Chairman</b> )	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas ( <b>Chairman</b> )	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

***Map to venue set out at page 1***

Items to be considered	Time
<p>1. <b>Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Chairman's Announcements</b> (<i>Pages 3 - 10</i>)</p> <ul style="list-style-type: none"> <li>a. Local Transport Plan (LTP) Scheme Funding Allocation</li> <li>b. Community Payback – Call for “Grot Spots”</li> <li>c. Parking Strategy Consultation</li> <li>d. Reducing Street Lighting</li> </ul> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Minutes</b> (<i>Pages 11 - 26</i>)</p> <p>To confirm the minutes of the meeting held on 18 May 2010 and the minutes of the meeting held on 20 May 2010.</p> <p>6. <b>Families - Feedback on Actions Arising</b></p> <p>The Chairman will feedback on proposed actions arising from the discussion on Families, held at the previous meeting of the Salisbury Area Board on 20 May.</p>	<p><b>7.00 pm</b></p>
<p>7. <b>Update from Representatives</b></p> <p>To receive updates from the Salisbury City Council representative and the Laverstock and Ford Parish Council representative, in addition to other partner agencies.</p>	<p><b>7.05 pm</b></p>
<p>8. <b>Your Local Issues</b></p> <p>Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people.</p> <p>Detailed information on the progress of individual issues is available on the council's website. Go to <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> and click on “Track your community issues”.</p>	<p><b>7.10 pm</b></p>

9.	<p><b>Salisbury Cycle Network</b></p> <p>There will be an opportunity for everyone to give their views in a roundtable discussion on how to address various cycling issues which have been brought to the Area Board's attention.</p>	7.15 pm
10.	<p><b>Waste Collection Service Consultation</b></p> <p>To receive a presentation from Tracy Carter (Service Director – Waste Management) regarding the on-going consultation on the Waste and Recycling Collection Service.</p>	7.35 pm
11.	<p><b>Climate Change</b></p> <p>The Area Board will receive the following presentations followed by a brief opportunity for questions and comments:</p> <ul style="list-style-type: none"> <li>• Arianne Crampton (Head of Climate Change, Wiltshire Council) will set out how the Council is currently responding to Climate Change, including support available to individuals who wish to take action.</li> <li>• Tony Langham of Salisbury City Residents Against Packaging (SCRAP) will talk about work currently being done to minimise waste caused by excess packaging and use of plastic bags.</li> <li>• Margaret Wilmot will present a summary of the discussion on Climate Change at the recent meeting of "Our Salisbury" (Salisbury City Community Area Partnership – SCCAP)</li> </ul>	7.50 pm
12.	<p><b>Update from "Our Salisbury" - Salisbury City Community Area Partnership (SCCAP) (Pages 27 - 34)</b></p> <p>To receive an update from the Community Area Partnership.</p> <p>In addition, to consider a request from SCCAP for the first tranche of core funding 2010/11.</p>	8.10 pm
13.	<p><b>Community Area Grants and Funding (Pages 35 - 82)</b></p> <p>To consider community grants with the opportunity for questions from the public.</p>	8.15 pm
14.	<p><b>Performance Reward Grant Scheme (Pages 83 - 86)</b></p> <p>To consider whether the Area Board wishes to support any expressions of interest received in relation to this scheme.</p>	8.55 pm

15. **Future Meeting Dates, Evaluation and Close** (*Pages 87 - 88*)

9.00 pm

To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is Thursday 30 September 2010, 7pm at South Wiltshire Grammar School for Girls, Stratford Road, Salisbury.

**Future Meeting Dates**

Thursday, 30 September 2010

7.00 pm

South Wilts Grammar School for Girls, Stratford Road,  
Salisbury SP1 3JJ

Thursday 25, November 2010

7.00 pm

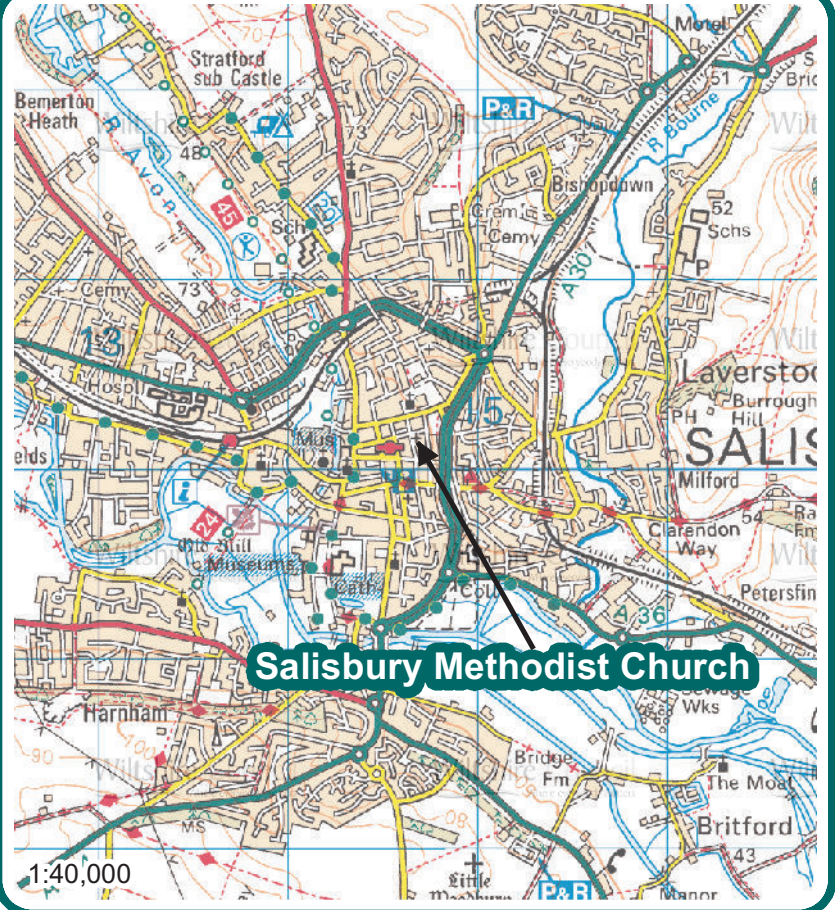
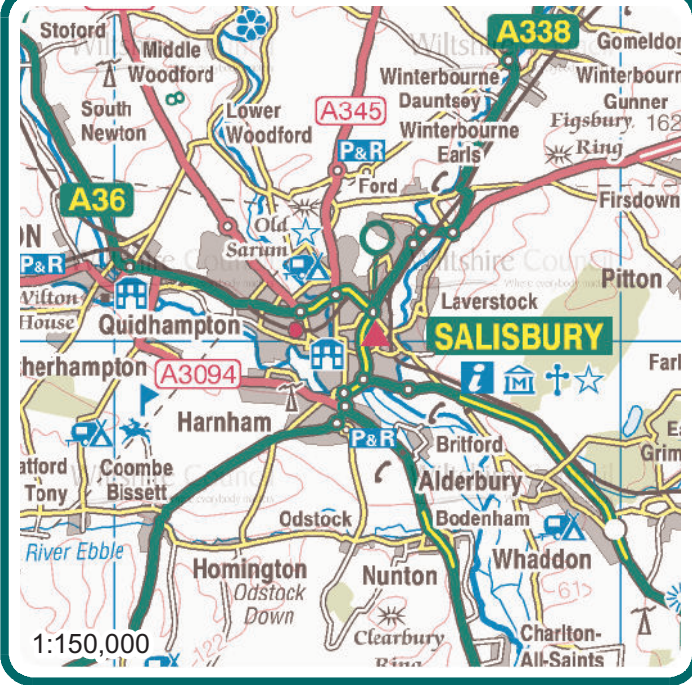
South Wilts Grammar School for Girls, Stratford Road,  
Salisbury SP1 3JJ

Thursday 20 January 2010

7.00pm

Venue to be confirmed

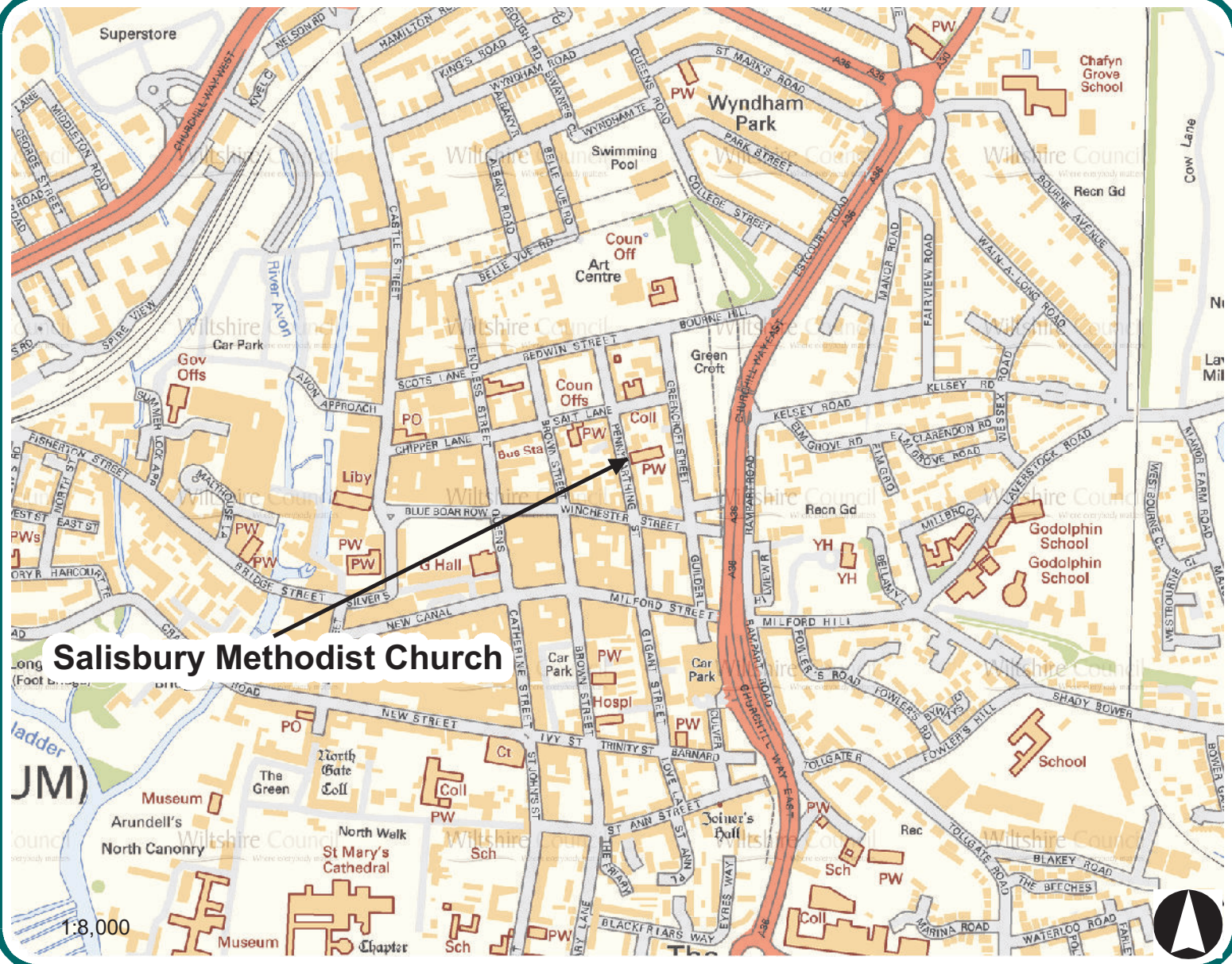




**Salisbury Methodist Church**

Salisbury Methodist Church  
 St Edmunds Church Street  
 Salisbury  
 SP1 1EF

**Wiltshire Council**  
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## Salisbury Area Board 22 July 2010

### Chairman's Announcements

#### Local Transport Plan (LTP) Scheme Selection Process

##### **Purpose of announcement**

To ask the Area Boards to set up a Community Area Transport Group to identify schemes they wish to progress using the discretionary highway budget that has been allocated to the Boards.

##### **Background**

The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.

In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.

The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).

Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.



## Salisbury Area Board 22 July 2010

### Chairman's Announcements

#### Community Payback – Call for Grot Spots

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots', local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using the referral form on the Community Payback leaflet or via their Community Area Manager.



## Salisbury Area Board 22 July 2010

### Chairman's Announcements

#### Review of Local Transport Plan Car Parking Strategy

The Council's current car parking strategy dates back to 2000 and now needs to be reviewed to reflect the move to Wiltshire Council and to ensure that parking charges and standards are broadly consistent across the whole of the county.

A parking strategy can be one of the most useful tools available to local authorities in helping them achieve their objectives. In particular, it can:

- support the local economy;
- encourage the use of sustainable travel modes;
- enhance the look of streetscenes;
- meet residents' needs for car parking;
- raise revenue for the Council to reinvest in transport measures; and
- provide essential access for the mobility impaired.

The Council commissioned its consultants Mouchel to undertake the review.

Consultation on Mouchel's report is open from **12 July to 3 September 2010**.

Our preferred method of communication is for comments to be submitted online at <http://consult.wiltshire.gov.uk/portal>. Paper copies of the questionnaire and a reference copy of Mouchel's main and technical report are also available from all libraries.

The Council will feedback to Area Boards in the autumn and the Council's Cabinet will consider the results in December, with any changes becoming effective from April 2011.

**Consultation Portal Link:** <http://consult.wiltshire.gov.uk/portal>



## Salisbury Area Board 22 July 2010

### Chairman's Announcements

#### Reducing Unnecessary Street Lighting in Wiltshire

Wiltshire Council has been approached by a number of communities seeking to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Street lighting and illuminated signs have been identified as a major use of energy by the Council in a recent review.

A start has been made with a project to replace the lighting units in the county's 1,600 illuminated bollards with new low energy units. Dimming and turning off unnecessary lighting for part of the night have already been successfully introduced in trial sites at Urchfont and Tidworth.

The Council has set aside £5,000 for each Area Board to introduce schemes in their areas this year. The Area Board is asked to solicit interest from Town and Parish Councils and other interested parties to take part in the scheme. The Area Board will then decide on which submissions will go ahead in their area.

The Area Board is also asked to nominate an individual to act as Project Leader, to liaise with the community and resolve any issues with the public (the Project Leader should be appointed by the Board, but does not need to be a member of the Board). The Council's staff and specialists will be available to advise on technical aspects, including the viability of the proposals, and will arrange the installation of the schemes. If successful more cash will be made available for schemes next year.

If you are interested in becoming involved in the scheme, please contact a member of your Area Board or the Community Area Manager.





# MINUTES

ITEM 05

**Meeting:** SALISBURY AREA BOARD  
**Place:** Council Chamber, County Hall, Trowbridge  
**Date:** 18 May 2010  
**Start Time:** 1.33 pm  
**Finish Time:** 1.34 pm

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Please direct any enquiries on these minutes to: James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr John Brady, Cllr Richard Clewer, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Brigadier Robert Hall (ex-officio), Cllr Bill Moss, Cllr Ricky Rogers and Cllr Paul Sample

## **Apologies:**

(None)

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### 1. **Election of Chairman**

The Chairman of the Council sought nominations for the position of Chairman of the Salisbury Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Mary Douglas was elected Chairman of the Salisbury Area Board for the 2010/11 municipal year.**

Councillor Douglas in the Chair

### 2. **Election of Vice-Chairman**

The Chairman sought nominations for the position of Vice-Chairman of the Salisbury Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Christopher Cochrane was elected Vice-Chairman of the Salisbury Area Board for the 2010/11 municipal year.**



# MINUTES

ITEM 05

**Meeting:** SALISBURY AREA BOARD  
**Place:** St Francis Church Hall, Beatrice Road, Salisbury SP1 3PN  
**Date:** 20 May 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) [james.hazlewood@wiltshire.gov.uk](mailto:james.hazlewood@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas (Chairman), Cllr Christopher Cochrane (Vice Chairman),  
Cllr John Brady, Cllr Richard Clewer, Cllr Bill Moss and Cllr Paul Sample

Cllr Toby Sturgis (Cabinet Member for Waste, Property and Environment)

### **Wiltshire Council Officers**

Stephanie Denovan, Service Director for Schools and Learning  
Marianna Dodd, Salisbury Community Area Manager  
James Hazlewood, Senior Democratic Services Officer  
Carolyn Johannesen, Communications Account Manager

### **Town and Parish Councillors**

Salisbury City Council – Cheryl Hill, John Abbott, Reg Williams, Annie Child,  
Laverstock and Ford Parish Council – David Law

### **Partners**

Police – Richard Goodman  
NHS Wiltshire – Maggie Rae, Mary-Ann McKibben  
“Our Salisbury”: Salisbury City Community Area Partnership (SCCAP) – John Potter,  
Debrah Biggs, Charles Wells

Salisbury Foundation Hospital – M Kershaw, Maggie Cherry  
Bemerton Heath Residents Association – S Spreadbury  
South Wilts Mencap – Anne Trevett  
South Wilts Agenda 21 – Margaret Willmot

**Members of Public in Attendance: 28**  
**Total in attendance: 55**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome, Introductions and Chairman's Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board, and invited the members of the Board to introduce themselves.</p> <p>The meeting was referred to the following announcements set out in the agenda:</p> <ol style="list-style-type: none"> <li>a. <b>Appointment of Chairman and Vice-Chairman</b> - Councillor Mary Douglas informed the meeting that she had been re-elected as Chairman of the Salisbury Area Board at the meeting on 18 May 2010, and that Councillor Chris Cochrane had been elected as Vice-Chairman.</li> <li>b. <b>Air Quality Strategy for Wiltshire</b> – Information regarding this consultation was set out at page 3 of the agenda.</li> <li>c. <b>Contaminated Land Strategy</b> – This consultation had now closed.</li> <li>d. <b>Annual Programme of Highway Works</b> - This programme was now available to view on the Council's website, at the link set out on page 7 of the agenda.</li> <li>e. <b>Family Week, 31 May – 6 June</b> – Information on this event was set out at page 9 of the agenda.</li> </ol>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> <li>• Wiltshire Councillor, and Salisbury City Mayor, Brian Dalton</li> <li>• Wiltshire Councillor Ricky Rogers</li> <li>• Su Thorpe, Leader of Salisbury City Council</li> <li>• Liz Doré of Laverstock and Ford Parish Council</li> <li>• Bev Flanagan of Wiltshire College.</li> </ul> <p>The Chairman commented that apologies had also been received from Stephen Spooner (Elim Children's Centre) who had been due to give a presentation at item 9 (Families).</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Paul Sample declared a prejudicial interest in item 12 (Performance Reward Grant Scheme) specifically in relation to the application from the Bemerton Heath Community Centre, as he</p>	

	<p>was also a member of the City Council who owned and ran the centre.</p> <p>During the meeting, at item 12 (Performance Reward Grant Scheme) Councillor Chris Cochrane declared a personal interest in that item specifically in relation to the application from Salisbury Arts Centre, as he was the Area Board's representative on the Arts Centre Management Committee.</p> <p>There were no other declarations of interest.</p>	
4.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18 March were agreed as a correct record and signed by the Chairman.</p>	
5.	<p><u>Tourism - Feedback on Actions Arising</u></p> <p>At the previous meeting of the Board there had been a presentation from Alun Williams of Visit Wiltshire and a discussion on how to maximise the benefits of tourism in the Salisbury area. The feedback from the discussion had been shared with Visit Wiltshire, Salisbury City Council, and Salisbury City Centre Management.</p> <p>The Chairman reported that some of the ideas proposed were already being done:</p> <ul style="list-style-type: none"> <li>• <b>Language guides</b> – Visit Wiltshire currently provided 'What To Do in Salisbury' brochures in French, German, Spanish and Italian.</li> <li>• <b>Themed Guided Tours</b> – Visit Wiltshire had invited representatives from the Salisbury International Arts Festival to a meeting of Salisbury hoteliers in March and, as a result, Milford Hall was now promoting the Festival's themed packages on its website.</li> <li>• <b>A Salisbury Guide</b> – City Centre Management and Visit Wiltshire were currently working on a second edition of the Salisbury pocket guide which had been produced last year.</li> <li>• <b>Activities for families</b> – many of these had been publicised in the Salisbury Journal over the Easter break.</li> </ul> <p>The Chairman also commented that other suggestions raised at the meeting were now under consideration:</p> <ul style="list-style-type: none"> <li>• <b>Coach park toilets</b> – The condition of these facilities had been</li> </ul>	

	<p>raised through the Council's Issues system.</p> <ul style="list-style-type: none"> <li>• <b>Uniformed ambassadors, street signage</b> – These suggestions would be given further consideration by the Business Improvement District being set up by City Centre Management.</li> </ul> <p>Further information on any of the ideas raised, and on any further suggestions and comments relating to Tourism, was available from Alun Williams of Visit Wiltshire.</p>	
6.	<p><u>Update from Representatives</u></p> <p>In the absence of Su Thorpe, John Abbott of Salisbury City Council (SCC) gave an update on behalf of SCC:</p> <ul style="list-style-type: none"> <li>• Tenders for further works to the Guildhall were currently being submitted and would be opened on 1 June 2010.</li> <li>• The new Mayor and Deputy Mayor had been elected at the meeting the previous week.</li> <li>• The City Plan was now available on SCC's website.</li> <li>• SCC was organising a free event in the market square to launch the festival week.</li> </ul> <p>David Law of Laverstock and Ford Parish Council commented that the council was currently considering how to address the problem of dog mess around the pavilion area, and that a funding request may be forthcoming on this issue.</p>	
7.	<p><u>Feedback from Health Fair and Joint Strategic Needs Assessment (JSNA)</u></p> <p>The Chairman referred to the Health Fair which had been held on 10 May. This had been well attended and had included 28 exhibitors. A highlight had been an opportunity for a group of children to use red dye to see the effects of brushing their teeth.</p> <p>The Chairman welcomed Maggie Rae, Director of Public Health, and Mary-Ann McKibben who were in attendance to give a presentation on the findings of the recent Joint Strategic Needs Assessment (JSNA) which had sought to identify local needs in relation to health and well-being.</p> <p>The main points raised were as follows:</p> <ul style="list-style-type: none"> <li>• There were a number of areas within Salisbury with a high level of deprivation. This was often a cause or indicator of major health issues, including smoking, obesity, and lower</li> </ul>	

life expectancy.

- In general, life expectancy in Salisbury was lower than other Community Areas in Wiltshire. Life expectancy for men in Salisbury was 77.9 years, compared to the Wiltshire average of 79.3 years.
- Salisbury also demonstrated a high level of hospital admissions related to alcohol, with an estimated 1,914 admissions per 100,000 people compared to the estimated Wiltshire average of 1,324.
- “Self reported health” was also lower than average, with only 68.8% of people in the Salisbury area saying they were in “good” or “very good” health, compared to 76.8% across Wiltshire as a whole.
- Salisbury compared favourably with the rest of the county in relation to having high levels of screening for chlamydia, and also as regards low levels of stroke admissions to hospital.
- Salisbury compared less favourably in terms of purchasing of fruit (high number spending less than £2 per week on fruit), asthma admissions to hospital, coronary heart disease admissions to hospital, and children’s dental health.

The next steps following the completion of the JSNA would be to hold events such as the Health Fair, and other workshops to identify the priority areas as determined by the local community. These could then be reflected in the Community Plan, and used to inform the development of a strategy for the Wiltshire Health and Wellbeing Partnership. There would also be opportunities for grant funding to be sought to address the main areas identified.

The Chairman thanked Maggie and Mary-Ann for the presentation and invited questions and comments from the floor:

- It was noted that the main areas where Salisbury compared less favourably with the rest of Wiltshire were characteristic of an urban area, which faced different problem to those of sparsely populated, rural areas.
- Input would be sought from local groups to help identify innovative and new ways of addressing the issues raised through the JSNA.
- In relation to the sample sizes used to gather the data in the JSNA, this varied depending on the subject. For example, statistics for child obesity and hospital admissions were based on 100% of the population, while other areas such as domestic violence could only be based on known figures, and it was likely that there were additional, hidden, statistics.
- It was noted that studies showed that incidents of domestic violence were often not reported until the thirtieth occasion.



	<p>The Primary Care Trust was working with partner agencies in the Domestic Abuse Delivery Group to identify cases much earlier, through helplines, women’s refuges, and training for various professional groups such as doctors.</p> <ul style="list-style-type: none"> <li>• Matthew Kershaw, Chief Executive of Salisbury Foundation Hospital, expressed his support for the JSNA.</li> </ul> <p>Maggie emphasised that the presentation was only an overview of the JSNA and that further information could be presented at a future meeting of the Area Board if required. Copies of the JSNA document were available at the back of the meeting room, and further information could be found at <a href="http://www.wiltshirejsna.org">www.wiltshirejsna.org</a>.</p>	
8.	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of Salisbury City Community Area Partnership (SCCAP) gave an update on the work of the partnership.</p> <p>SCCAP was now known as “Our Salisbury” and consideration was being given to a strap line, which would be announced soon.</p> <p>Work was on-going on the Community Plan, with over 1200 responses having been received to the first round of consultation. The next round would be going out to every household and business in the city.</p> <p>At the previous meeting of SCCAP, the main discussion had been on families, and some excellent networking opportunities had arisen. One of the main issues identified had been the need to publicise services available to families, and several ideas had been proposed. One of these which would be going forward was for the Trussell Trust to include a list of contact numbers in their food boxes.</p> <p>The next meeting of SCCAP would take place on 21 June, where the theme would be Climate Change. The Chairman commented that the Area Board and SCCAP were intentionally coordinating the main themes of their meetings, as climate change would be on the agenda at the Area Board meeting on 22 July.</p>	
9.	<p><u>Families</u></p> <p>The Chairman welcomed Linda Cantillon-Guyatt from the Advice Service for Kids (ASK) who was in attendance to give a presentation on the services and support available for families.</p>	

ASK Wiltshire had been established in 1994 and was a registered charity employing around 33 people. The organisation sought to support parents and those providing care for children up to the age of 19. Supported by funding from Wiltshire Council, ASK provided a number of services to parents.

One of these was the Family Information Service, which was a helpline for parents, giving advice on a wide variety of issues. A few examples of the queries received were:

- a parent seeking play schemes suitable for a six year old child with severe autism;
- a disabled parent of young children who had experienced abuse;
- concern over an 11 year old boy who had witnessed domestic abuse and who was refusing to attend school;
- concern over a 13 year old boy using violence towards his mother;
- queries over custody issues; and
- advice on how to afford equipment such as booster seats for cars.

ASK also provided a Parenting Service, to offer skills-based training to parents over a nine session course on communications and relationship building. This was specifically aimed at parents of children aged between 8-17 and had proven results in terms of reducing reoffending by young people.

Other services provided by ASK were the Parent Partnership Service which supported parents and young people with Special Educational Needs, and the Secondary School Choice Advice Service, which offered advice on the schools application process.

One of the main difficulties facing ASK was the lack of awareness about the services provided. Parents often commented that they wished they had known of the organisation earlier. As part of a wider publicity campaign, the organisation was now listed in "Find it", a leaflet detailing local, regional and national services available to the public. Copies of this would be available through schools and online.

The Chairman thanked Linda for her presentation and invited those present to discuss the following two questions:

1. What are the issues for families?
2. What can I, or the organisation I represent, do about it?

	<p>Each table was then invited to feed back one suggestion in relation to the second question. The following ideas were raised:</p> <ul style="list-style-type: none"> <li>• Family orientated workshops – to develop skills and relationships.</li> <li>• Salisbury City Council offered to provide a link from its website to ASK and to offer space in the redeveloped Guildhall for a drop-in clinic.</li> <li>• Salisbury Arts Centre currently ran a family festival, and occasional family days. These could be used to publicise services for parents, as could space in the café, which was popular with young parents.</li> <li>• The UNIT could help publicise ASK, through reciprocal links on the websites of the two organisations.</li> <li>• Promotion of walking buses.</li> <li>• St Edmunds Community Association suggested intergenerational events to bring families together through spoken history or arts activities.</li> <li>• St Thomas’ Church offered to publicise ASK through its toddler groups.</li> <li>• Reference was made to the stigma of attending parenting courses. It was suggested that making parenting classes compulsory would minimise this image, and also help share good parenting practice. This could be run through schools.</li> </ul> <p>The Chairman thanked everyone for their contributions and asked for all written notes of the discussion to be handed to the clerk, so that these could be collated and shared with the relevant organisations. As usual, feedback would be given at the next meeting of the Area Board.</p>	<b>Marianna Dodd / James Hazlewood</b>
10.	<p><u>Your Local Issues</u></p> <p>A list of the Area Board’s current issues and their status had been tabled for information. The Chairman reiterated that residents should contact their local Councillor as a first point of contact when raising general issues with the Council. Issues which extended beyond a single electoral division, or which required input from other partner agencies would then be logged in the issues system for consideration by the Area Board.</p> <p>Since the Area Board had been set up, 51 issues had been received, of which 28 had been closed by either being resolved or passed on. In addition, the Area Board was seeking to inform its forward work plan from themes raised as issues. For example, several comments had been raised in relation to the environment, and so the Area Board meeting on 22 July would be themed</p>	

	<p>around climate change. This meeting would also include an item to consider cycling, following two issues raised in relation to the use of cycle paths.</p> <p>In relation to a number of issues raised regarding the Park and Ride bus service, it was noted that the Council's draft parking strategy would soon be published for consultation.</p> <p>A member of the public raised concern over an issue which had been raised regarding abandoned shopping trolleys. This issue had been closed despite not being resolved to his satisfaction. The Chairman undertook to look into this and to reopen the issue.</p>	<p><b>Marianna Dodd</b></p>
<p>11.</p>	<p><u>Community Area Grants</u></p> <p>(a) <u>Summary of Community Area Grants 2009/10</u></p> <p>The Area Board noted a summary of the Community Area Grants awarded during the 2009/10 year. The Chairman commented that a fuller evaluation would be brought to a future meeting, after some of the "one-off" events funded had taken place.</p> <p>(b) <u>Community Area Grants</u></p> <p>It was noted that the Area Board had a budget of just over £78,000 for the 2010/11 municipal year.</p> <p>The Chairman invited a representative from each of the grant applicants to give a brief overview of their project to the Board. After each of the applicants had spoken, the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Board members then voted on each application.</p> <p>In relation to the application from <b>Dance Aware</b> the applicant advised that the workshop would involve around 25 people, with further outreach in terms of the performance.</p> <p><b><u>Decision</u></b>  <b>Dance Aware was awarded £1,000 towards the rehearsal and performance of the Scratch Orchestra Salisbury project.</b>  <b><i>Reason – The application met the Community Area Grants criteria for 2010/11 and would allow this community dance project to proceed.</i></b></p> <p>Responding to a question, the applicant for the <b>Salisbury RSA Big Project</b> explained that the project would link in with the</p>	<p><b>Marianna Dodd</b></p>

	<p>forthcoming community plan. It was also confirmed that Salisbury High School had been invited to join the initiative.</p> <p><b><u>Decision</u></b>  <b>Salisbury RSA Fellows Network was awarded £1,000 towards the Big Project, which sought to involve Salisbury’s school and college students in range of creative and community activities.</b></p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria for 2010/11 and would support this intergenerational project to develop and promote social inclusion across participating schools.</i></p> <p>The applicant for <b>Circular Arts</b> explained that the application sought to support the Lanterns for Salisbury 2010 project, which comprised a 8-10 week programme of workshops, culminating in a Christmas lantern parade through Salisbury. The grant funding was required to minimise the cost to participants.</p> <p>While in general the Area Board Councillors supported the project, commenting that previous lantern parades had been excellent events, concern was raised regarding the £9,900 budgeted for “outreach workshop artist fees”. It was also noted that another application was under consideration by the Tidworth Area Board for a similar project.</p> <p>The applicant responded that the money budgeted for outreach workshop artist fees was to allow the project to engage the services of professional artists to support and train the participants through the workshops. The project in Tidworth would involve around 12 artists from across the country, whereas the Salisbury project sought to involve more local artists. Over time the project hoped to train up volunteers so that they could lead the workshops, however this was not always possible due to the flexible nature of volunteering.</p> <p>It was reiterated that Councillors supported this project, however it was considered important to ensure that public money was spent appropriately and put to the most effective use. As such, it was moved and seconded that the application be deferred to allow further clarification on the proposed use of the grant funding.</p> <p>The applicant commented that in order to seek the additional funding required, it was necessary to have the Council’s financial support in place. As such, deferring consideration of the application to the 22 July Area Board meeting would further delay the funding process. It was suggested that the decision to determine the grant be delegated to the Salisbury Community Area</p>	<p><b>Marianna Dodd</b></p>
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	<p>and report back to the meeting on 22 July with, if appropriate, a bid for Community Area Grant. Partners should include representatives from the Salisbury Area Board, Community Safety Partnership, Wiltshire Police, Pub Watch, Salisbury City Council, City Centre Management, and other where considered appropriate by the Salisbury Community Area Manager.</p>	
12.	<p><u>Performance Reward Grant Scheme</u></p> <p>The Chairman announced that, following a request from the applicants, the bid from the Unit would be considered first.</p> <p>(a) <u>Firestarter Arts</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from The Unit to go forward for consideration by the Performance Reward Grant Panel.</b></p> <p>(b) <u>Wiltshire Alternative Youth Sports</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Wiltshire Alternative Youth Sports (WAYS) to go forward for consideration by the Performance Reward Grant Panel.</b></p> <p>(c) <u>St Michael's Community Centre</u></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from St Michael's Community Centre to go forward for consideration by the Performance Reward Grant Panel.</b></p> <p>(d) <u>Bemerton Heath Community Centre</u></p> <p>Having declared a prejudicial interest in this item, as a member of the City Council which owned and ran the Community Centre, Councillor Paul Sample left the room for consideration of this application.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Bemerton Heath Community Centre to go forward for consideration by the Performance Reward Grant Panel.</b></p>	<p><b>Marianna Dodd</b></p> <p><b>Marianna Dodd</b></p> <p><b>Marianna Dodd</b></p> <p><b>Marianna Dodd</b></p>

	<p>(e) <u>Salisbury Arts Centre</u></p> <p>Councillor Chris Cochrane declared a personal interest in this application as the Area Board's nominated representative on the Salisbury Arts Centre Management Committee.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board supported the bid from Salisbury Arts Centre to go forward for consideration by the Performance Reward Grant Panel.</b></p>	<p><b>Marianna Dodd</b></p>
<p>13.</p>	<p><u>Appointments to Outside Bodies</u></p> <p>The Area Board noted the list of organisations and appointments at page 77 of the agenda.</p> <p>The Chairman noted that there were still vacancies on some of the bodies listed, and invited Councillors to volunteer to represent the Area Board on those organisations.</p>	
<p>14.</p>	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and encouraged people to complete the evaluation forms.</p> <p>It was noted that the next meeting of the Salisbury Area Board would be held at Salisbury Methodist Church at 7pm on 22 July 2010, where the theme would be Climate Change.</p>	



WILTSHIRE COUNCIL

ITEM 12

SALISBURY AREA BOARD  
22 July, 2010

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**Salisbury City Community Area Partnership (SCCAP) Claim for Core Funding  
(tranche 1) 2010**

**1. Purpose of the Report**

- 1.1. To seek the Boards approval for the 1<sup>st</sup> tranche of core funding to SCCAP.

**2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2010/11 (50% of their total projected costs in each tranche). The first is contained in this report, the second will be available at a future Board meeting when evidence is received of how the money has been spent.
- 2.3. Salisbury Area Board has been allocated a 2010/2011 budget of £78,247 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. If 22 July, 2010 community grants are awarded in line with officer recommendations, Salisbury Area Board will have a balance of £60,794 before community partnership core costs.
- 2.5. During 2009/10, community partnerships were invited to apply for up to 20% of the area board budget. 20% of the Salisbury Area Board budget 2010/11 is £15,649.

**3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. Area Boards can award up to 20% of their budget to support Community Area Partnerships which amounts to £15,650 for the Salisbury Area Board. Salisbury City Community Area Partnership have submitted a 2010/11 claim for £15,650 core costs. 50% of this can be considered in the 1<sup>st</sup> tranche. The

area board can therefore award up to £7,825 at this meeting subject to Members approval.

- 3.3. SCCAP were awarded £14,919 in 2009/10. The balance of SCCAP funds as at 1 April, 2010 was £3,419.

#### **4. Implications**

##### 4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### 4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Salisbury Area Board.

- 4.2.2 If all community grants are allocated in line with officer recommendations, together with 50% SCCAP core costs of £7,825, Salisbury Area Board will have a balance of £56,844 before 2<sup>nd</sup> tranche community partnership core costs.

##### 4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

##### 4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

##### 4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of SCCAP is open to anyone with an interest in the community area.

#### **5. Recommendation**

1. Following consultation with the Community Partnership Development Officer, it is recommended that the Area Board awards the first tranche of core funding, the sum of £7,825 on condition that:
  - a. An Annual Workplan 2010/11 is submitted to and approved by the Area Board illustrating how the partnership aims to meet the commitments set out in the CAPA Agreement 2010/11.

2. In order to expedite the funding, and to avoid waiting until the next meeting of the Area Board on 30 September 2010, the Salisbury Community Area Manager be given delegated authority to approve the workplan under condition 1a above, following consultation with the Chairman of the Area Board. Any decision to approve or amend the workplan would be reported to the meeting of the Area Board on 30 September.

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Report Author: Marianna Dodd, Community Area Manager  
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E-Mail: [marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk)

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Appendices: Core Funding Claim Form  
SCCAP breakdown costs

Background papers: SCCAP Receipts and Payments 5 April, 2010  
SCCAP AGM 2010 Treasurer's Report



## Community Area Partnership Agreement 2010/11: *Claim for running costs*

### Your Details:

Name:	Debrah Biggs
Partnership:	Salisbury City
Address:	42-46 Salt Lane Salisbury Wiltshire SP1 1EG
Phone:	01722 421747
Email:	debrah@wessexcommunityaction.org.uk

### Bank Account Details:

Account name:	Cooperative
Sort code:	
Account no.	
Balance of funds at beginning of year 01/04/2010: • Balance at 01/04/10	£3419

### Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"> <li>Contract with Wessex Community Action to provide Administration and overheads</li> </ul>	£14,000
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"> <li>Open Meetings and debates</li> </ul>	£ 650
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"> <li>Copy of Melksham CAP website – approx £50pcm</li> </ul>	£600
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"> <li></li> </ul>	£0
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"> <li>Included in Administrator/Project Officer Costs</li> </ul>	£0
<b>Other costs:</b> <ul style="list-style-type: none"> <li>Travel of Steering Group to Partner Meeting &amp; Training events</li> </ul>	£400

**Total claim for year**

**£15650**

I confirm that the costs claimed for here will be incurred by the Salisbury City Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for the first 50% of the funding to be released.

**Please post your Annual Workplan and Claim Form for running costs to:**

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

## **Community Area Partnership Agreement 2010/11:** *Claim for running costs*

**Signed:** .....D Biggs.....

**Date:** ...6.7.10.....

**Please post your Annual Workplan and Claim Form for running costs to:**  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

The £14000 which SCCAP pays to WCA is to cover the following expenses:

Staff time (14 + hours per week) to develop and administer the partnership

£10153

Overheads to include:

- Room use – for staff on a daily basis and small meetings of sub groups in Greencroft House 2080
- Electricity 520
- Computer 500
- Email and computer costs – hosting and broadband access 180
- Phone calls and use of phones 180
- Stationery 50
- Photocopying and printing of materials associated with steering group and full partnership meetings 275
- Use of projector, flip charts and other equipment needed for meetings 100
- Refreshments for meetings held at Greencroft House 108

All these costs are approximate as SCCAP simply contracts WCA to provide the service. The nominal number of hours worked is 14 but this is often far exceeded as the work is split between 2 members of staff with considerable input from the Chair during her working hours with WCA.





## ITEM 13a

<b>Report to</b>	<b>Salisbury Community Area Board</b>
<b>Date of Meeting</b>	<b>22 July, 2010</b>
<b>Title of Report</b>	<b>Community Area Grants Lanterns for Salisbury</b>

### **Purpose of Report**

To ask Councillors to reconsider an application submitted by Circular Arts, a charitable organisation seeking to secure a grant for £5,000 to fund an 8 – 10 week community workshop project called Lanterns for Salisbury 2010 leading to a Christmas lantern parade which is a highly regarded annual event in the City. This application was deferred at the last meeting for further information. Further information has now been provided by the applicant and the Council's arts professionals.

### **The Community Area Manager**

recommends that an award of £5,000 is made subject to the following:

1. the Salisbury Area Board supports the Salisbury Lanterns project and wishes it to continue as an annual event into the future;
2. the funding allocated by the Board is provided to cover the cost of materials £2,700 and a contribution of £2,300 towards professional fees;
3. This award is made subject to Circular Arts securing a minimum of £5,000 of match funding from other external funding organisations or individuals.
4. that the applicant be informed that it is not permissible to seek funding from more than one Board for the same project and consequently any further applications to other Boards should be for separate projects that benefit the community area concerned;
5. that it be made clear to the applicants that the Area Boards are unable to fund annual running costs and consequently this grant represents a one-time, once only award for the Salisbury Lanterns project; and
6. that in view of the Board's desire to see the continuation of this well regarded local event, a meeting be convened of interested parties with a view to finding a longer term and sustainable funding model for the Salisbury Lanterns project beyond 2010.

## **1 Background**

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2 In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3 In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report. However, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4 The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

## **2 Main Considerations**

- 2.1 At the Salisbury Area Board meeting held on 20 May, 2010, a bid made by Circular Arts for Community Area Grant funding of £5k was considered by Members. The Board proposed that a decision on the application be deferred until the next meeting scheduled for 22 July, 2010, pending further information being made available that would clarify the relationship between Circular Arts and Toozalii Community Arts Ltd, details of other bids for Wiltshire Council funding together with more detailed budget breakdowns.
- 2.2 In terms of the relationship between Circular Arts (CA) and Toozalii Community Arts Ltd (TCAL), Circular Arts was registered as a charity (No.1113460) in 2006 and as a company limited by guarantee (Company No 5165362) – the sole objects of the company are charitable. Since that time all community arts projects delivered by the charity have been provided by a private limited company - Toozalii Community Arts Ltd (Companies House Number: 04606261). In the Circular Arts' annual report is a 'related party disclosure' indicating that Toozalii is the 'preferred provider' of services on behalf of the charity. The charity's administration office and warehouse is currently based free of charge in TCAL's premises. Two volunteers who work for the Charity are also connected with the Company. CA is regulated under the provisions of the Companies Acts 1985 and 1989 and by the Charities Act 1993.
- 2.3 Although complex, there is nothing obviously wrong with this arrangement. TCAL provides protection and limits the liabilities of professional artists while CA provides the charitable framework for fundraising to support local arts projects; the Lanterns project is wholly in accord with the charitable objects of CA. The relationship between the two companies is openly declared in CA's annual report and accounts and the arrangement is clearly advancing the objects of the charity.

Indeed, the Council's Head of Arts, Peter Tyas advises that it is not uncommon for arts professionals to work within private and charitable structures of this kind.

- 2.4 Because the application is submitted by CA it is not impeded by the 'not for profit' rules in the Community Area Grants Criteria.
- 2.5 In terms of other grant applications made by CA and/or TCAL to Wiltshire Council, it is confirmed that in addition to the Lanterns project there are two other applications pending.
- A Community Grant Application was submitted by Zouch Primary School to the Tidworth Area Board held on 17 May, 2010 for a military civilian cohesion project called 'Happy Days'. TCAL had been approached by Zouch Primary School to help create and source funding and provide project advice. CA was also asked to support the 'Happy Days' project through fundraising and project advice. A decision on this application was deferred by the Tidworth Area Board for further information and will be reconsidered at its meeting on the 19 July, 2010.

It is clear that this application is for a separate project for the benefit of residents within the Tidworth Community Area and it is not part of the current Lanterns application.

- Circular Arts have also submitted an application to Wiltshire Council Arts Service's annual arts project grant scheme for funding of £2,200 for a Willow House Project. This is a town and rural initiative working with 15 pre 18's alongside community artists, training those not in full time education or employment (NEET) to make small willow houses.

It is clear that this application is for a separate project and is not part of the current Lanterns application

- 2.6 It is clear from an examination of the two other applications that they are not linked to the current Lanterns project. Therefore, there is no barrier presented by Community Area Grants rule of 'double dipping'.
- 2.7 The Board has asked for additional financial information to be provided to clarify whether the level of fees associated with the Lanterns project is reasonable and justified.
- 2.8 CA operates by using volunteers and enlisting professional help by contracting individual professional artists to deliver its community involvement projects – all of whom are contracted from TCAL. Professional fees incurred to provide the Lanterns activities (event coordination, workshops, the event itself and associated professional work) is costed within the application at £137.50 per day (below the £200 per day recommended by Southern Arts). This means the Lanterns project receives the equivalent of 72 days of input from professional artists. Indeed, CA has confirmed that there will be 72 workshops run in Salisbury and South Wiltshire as part of this project.

- 2.9 The Community Area Manager has sought advice from Wiltshire Council's Head of Arts Peter Tyas who confirms that *"as with other professions, artists do require a fee and they will vary from one initiative to another depending on the nature of the project, experience of the artist, number of practitioners engaged per workshop and length of project. They may charge hourly rates, daily rates or weekly rates. For example, daily fees for artists can range from £150 to £500. With fees of £9,900 (Lantern Parade), a project would be expected to provide a minimum of 40 days of professional input. The additional financial information provided by CA confirms that the Lanterns project includes 72 days of professional input from Oct – Dec 2010, in which case the fees are well within a reasonable range."*
- 2.10 There is no hard and fast rule on professional fees within the Community Area Grants funding criteria, and it is a matter to be judged in the light of the advice received from Wiltshire Council's Head of Arts. As the Lanterns project is based on the delivery of 72 workshops and a parade of over 1000 participants, each workshop will involve around 10-15 participants. The event also draws a large crowd of spectators, estimated at 4,000 in 2009. In accordance with the charitable objects of CA, the workshops and the parade are targeted at socially excluded and other minority groups within the local community.
- 2.11 It is considered that the level of professional fees associated with the Lanterns project 2010 is reasonable, given the level of support sought from the Council. However, it is considered that there may be more efficient ways of delivering this project in future years and consequently it is recommended that the organisers and other interested parties should meet after the 2010 parade to identify ways of putting the Lanterns event on a more sound and sustainable basis for the future.
- 2.12 The application also makes clear that match funding is being sought to cover the full cost of the event which is £16,000. It is a standard condition of the grant award that this match funding is secured.

### **3 Recommendation**

In view of the foregoing, the Community Area Manager recommends that an award of £5,000 is made subject to the following:

1. the Salisbury Area Board supports the Salisbury Lanterns project and wishes it to continue as an annual event into the future;
2. the funding allocated by the Board is provided to cover the cost of materials £2,700 and a contribution of £2,300 towards professional fees;
3. that this award is made subject to Circular Arts securing a minimum of £5,000 of match funding from other external funding organisations or individuals;
4. that the applicant be informed it is not permissible to seek funding from more than one Board for the same project and consequently any further applications to other Boards should be for separate projects that benefit the community area concerned;

5. that it be made clear to the applicants that the Area Boards are unable to fund annual running costs and consequently this grant represents a one-time, once only award for the Salisbury Lanterns project; and
6. that in view of the Board's desire to see the continuation of this well regarded local event, a meeting be convened of interested parties with a view to finding a longer term and sustainable funding model for the Salisbury Lanterns project beyond 2010.

**Reason for recommendation**

The application is for a well established and well supported community event in Salisbury that aims to involve 1000 participants and 4,000 spectators. It targets socially excluded and minority groups which is a priority for the Board. Without the Council's support in 2010 it is unlikely that the event will take place in anything other than a very much reduced form. In supporting this application it is recognised that funding arrangements need to be put on a more secure and sustainable footing for the future and it is on that basis that this recommendation is made.

**4. Environmental & Community Implications**

- 4.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area; the extent and specifics of which will be dependent upon the individual project.

**5. Financial Implications**

- 5.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 5.2. If the grant is awarded in line with officer recommendations, Salisbury Area Board will have a balance of £71,247.

**6. Legal Implications**

- 6.1. There are no specific Legal implications related to this report.

**7. HR Implications**

- 7.1. There are no specific HR implications related to this report.

**8. Equality and Inclusion Implications**

- 8.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

<b>Appendices:</b>	<b>Appendix 1 – Grant application (Circular Arts)</b>
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Background documents used in the preparation of this Report	<ul style="list-style-type: none"> <li>• Community Area Grant Application Pack 20010/11</li> <li>• Salisbury Community Area Plan</li> </ul>
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<b>Report Author</b>	<p>Marianna Dodd – Salisbury Community Area Manager  Tel: 01722 434696 or 01794 341028  E-mail: <a href="mailto:marianna.dodd@wiltshire.gov.uk">marianna.dodd@wiltshire.gov.uk</a></p>
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## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Circular Arts		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input type="checkbox"/>
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Salisbury Area Board		
<b>In which Parish does your project take place?</b>	Salisbury		
<b>What is your project?</b>	Lanterns for Salisbury 2010		
<b>Where will your project take place?</b>	Multi Venues across the city		
<b>When will your project take place?</b>	Oct - Dec 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> community strategy plan 22 - 26 etc NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b>			
<small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
The whole ethos behind this project is the huge social involvement/intergenerational/new skills learning/social interaction/new volunteers etc throughout the 8 - 10 week community workshops.			
An across the City minority community involvement multi workshop project leading to a huge Christmas street lantern parade. Benefits include: social involvement, intergenerational linking, new volunteer training/building (multi age), new skills learning, social interaction, taking part, team building, personal achievement, Parental involvement, street events, mass participation, cross group mixing, understanding of others social/physical issues, audience development, reduction of isolation, organisational linking for social good, Inter Age mixing, FUN! Generating happiness and enjoyment at a time of national financial depression. Extensive Media coverage that "things happen" in Salisbury.			
We will include over 27 minority City groups in this project (dependant on funding) which will mean over 450 City people meeting, learning and making through the multi workshop programme, a final street lantern parade in excess of 1,000 and an estimated street audience in excess of 4,000.			
Priority groups targeted will include: mental health, elderly, children with issues, individual isolation, disability, young parents, families on low income, women, mixed race, NEET, excluded children and young people, etc. Secondary targeting will be towards: primary school, large family groups, Army families, etc.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

As with all our successful large scale community engagement projects we will start from scratch to approach numerous funding bodies, locally and across the UK. Funding is always ongoing.

We have, so far, never managed to find a funding body who will give financial stability to any community project of this form.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

This is a major social inclusion, community involvement and minority engagement project across Salisbury. 95% of all the users in this project are minorities, particularly those with issues such as elderly, disability, isolation, single parents, Young Carers, Mental Health, rurally isolated children and their families, homeless in transition, Challenging behaviour youth, disabled Youth, Brain injured, etc, etc, etc. The project has successfully developed by direct feedback and public demand over the past four years. Please see the enclosed feedback from previous user groups and previous project report. More than 30 community based learning workshops will be run leading to a huge street parade just before Christmas 2010.

The growing success of this now annual project and the proven progression of it's inclusion and minority provision has made it one of the most socially engaging community projects in the South of Wiltshire fulfilling many social, educational, volunteering and community needs.

We encourage all groups to travel and take part in the across Salisbury City parade (98% success rate) which promotes social intermixing and community understanding.

Media coverage is extensive, feedback is recorded from audience and user groups, photographic records are extensive.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> June	<b>Year:</b> 2009
<b>Total Income:</b>	£38,070	
<b>Minus Total Expenditure:</b>	£32,978	
<b>Surplus/Deficit for year:</b>	£5,092 for ongoing projects only	
<b>Reserves held:</b>	£zero	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Outreach workshop artist fees	£9,900	Salisbury Council	P	£3,000
Materials	£2,700	Wallace Curzon Trust	C	£200
Transport (Workshops, parade etc	£800	Hounsome Trust	C	£1,000
insurance	£800	Sanctuary Housing	C	£800
publicity	£400	Army Welfare	C	£1,500
volunteer training	£250	Austin & Hope Pilkington Trust	P	£400
Office costs, report writing	£650	RP Tindall Trust	C	£500
contingency	£500	24 local groups @ £150	C	£3,600
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£16,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£11,000</b>

<b>Total Project Income B</b>	£11,000
<b>Total Project Expenditure A</b>	£16,000
<b>Project Shortfall A - B</b>	£5,000
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 3
<b>People Under 25 years</b>	Male	Female 1
<b>Disabled People</b>	Male	Female 1
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation: Coordinator

Date: 15/02/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## ITEM 13b

<b>Report to</b>	<b>Salisbury Area Board</b>
<b>Date of Meeting</b>	<b>22 July 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>
<p><b>Purpose of Report:</b> To ask Councillors to consider 4 applications seeking 20010/11 Community Area Grant Funding</p> <ol style="list-style-type: none"> <li>1. Casa de Samba is seeking £3,800 to set up a Salisbury community Samba Band open to people of all ages and abilities. The Officer recommends that the full amount of £3,800 is awarded to Casa de Samba with the following condition: <ul style="list-style-type: none"> <li>• <i>That the grant is one-off funding and that the project will work toward making the group self financing in line with its aim that current ongoing costs of workshop leader's fees will be phased out and future sessions will be led by band members</i></li> </ul> </li> <li>2. Salisbury Baroque Concert Society is seeking a grant of £1,000 to enable it to put on a Baroque Weekend in March, 2011. The Officer recommends that the Board consider whether there is a strong enough link between this project and local priorities in terms of providing a wider community benefit to the City.</li> <li>3. YNM – Creative Juice It is recommended that YNM – Creative Juice is awarded a grant of £874 to enable it to put on a full day of free performances, workshops and exhibitions on Friday, 30 July, 2010 with the following condition: <ul style="list-style-type: none"> <li>• <i>That the project can confirm the 'provisional' WYPOF funding of £5,000.00 stated in Project Income B</i></li> <li>• <i>That this is funding for one year and that future applications should be for separate projects and not combinations of the same event</i></li> </ul> </li> <li>4. Bemerton Bike Club It is recommended that the Bemerton Bike Club is awarded a grant of £904 to enable it to fund set up costs with the following condition: <ul style="list-style-type: none"> <li>• <i>That the Association is able to provide an assurance that it has the necessary reserves to carry this new project forward.</i></li> </ul> </li> <li>5. Volunteer Bank – Wessex Community Action is seeking £3,875 to set up a volunteer bank in Salisbury City Wards. In view of the advice received from the Head of Strategy, CVS Support, Wiltshire Council (see 8.5.7) it is recommended that this application is refused as Wiltshire Council has already allocated funding to provide a new Volunteer Service. Wessex Community Action is advised to contact Grow to examine how its proposals may be accommodated within the new Wiltshire Volunteer Service.</li> </ol>	

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Salisbury Area Board has been allocated a 2010/2011 budget of £78,247 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £0.00. This leaves a total budget of £78,247 for the 2010/2011 budget.
- 1.6. Community Area Grants allocated at the 20 May, 2010 Area Board meeting totalled £2,000, leaving £76,247 for the remainder of 2010/11.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Salisbury City Community Area Plan 2004 – 2009</li><li>• Local Agreement for Wiltshire</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20010/11. The second is contained in this report the remaining will take place on;
  - 30 September, 2010
  - 25 November, 2010
  - 20 January, 2011
  - 17 March, 2011

### **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.

4.2. If all of the Community Area Grants submitted to the 22 July, 2010 meeting including the Lanterns for Salisbury grant (separate report) are awarded in line with officer recommendations, the Salisbury Area Board will have a balance of £60,794.00.

### **5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

### **8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1 Grant Register ref no: SAL 019_10	Casa de Samba	To set up a Salisbury community samba band from September, 2010, open to people of all ages and abilities at Salisbury High School, Salisbury who are providing storage space and a hall.	£3,800

**8.1.1. It is recommended that Casa de Samba are awarded £3,800 of funding requested for this project to enable it to set up a Salisbury community Samba Band with the following condition:**

- **That the grant is one-off funding and that the project will work toward making the group self financing in line with its aim that current ongoing costs of workshop leader's fees will be phased out and future sessions will be led by band members**

8.1.2. This application meets the grant criteria 2010/11.

8.1.3. This application demonstrates a link to the Wiltshire Local Area Agreement in terms of promoting social inclusion for all, ensuring a fully inclusive environment and addressing the needs of the young and old, those with disabilities, and diverse groups.

8.1.4. Casa de Samba operates as not for profit and its Salisbury Samba Band Constitution was approved on 4 February, 2010. The aims of the group are 'to enhance the musical culture of the Salisbury area by providing an opportunity for people from diverse backgrounds, abilities and ages, to join with others to make music which is challenging and exciting'.

8.1.5. A trial period of the project ran from 4 February, 2010 to 1 April, 2010 with 20 participants attending the sessions. During this trial period, Salisbury High School provided start up funding covering Samba Sulis workshop leader's tuition fees plus expenses of £165 per week. Equipment was provided by Samba Sulis. If the application is successful, Salisbury High School will continue to provide income 'in kind' in terms of storage and rehearsal facilities and Wiltshire Council's Head of Music Service has confirmed that as a community activity, this is not part of the statutory provision of the school. She also confirms that the applicant has a very keen interest in the Bemerton Heath area of Salisbury given the economic profile of the area, the activity would be prohibitively expensive without grant funding.

8.1.6. This project will benefit a wide number of people including children and adults from schools and youth clubs, members of disabled groups and the drumming experience is particularly valuable for those who are socially isolated.

8.1.7. A decision not to fund this application would mean the project would be unable to go ahead with no community Samba band for people in the Salisbury area.

Ref	Applicant	Project proposal	Funding requested
8.2. (Grant Register ref no SAL022-10)	Salisbury Baroque Concert Society	To put on a cultural educational 'Baroque Weekend' on 4, 5 and 6 March, 2011 to include an open rehearsal and evening presentation culminating in a Sunday afternoon public concert.	£1,000

**8.2.1. Salisbury Baroque Concert Society is seeking a grant of £1,000 to enable it to put on a Baroque Weekend in March, 2011. The Officer recommends that the Board consider whether there is a strong enough link between this project and local priorities in terms of providing a wider community benefit to the City.**

8.2.2. This application meets the grant criteria 2010/11

8.2.3. This application demonstrates a link to the Community Plan in terms of Culture but could be seen as having a limited remit in terms of providing wider community benefit to the City.

8.2.4. Salisbury Baroque Concert Society operates as not for profit and aims to promote, improve, develop and maintain public education in the art and science of music in all its aspects. Salisbury Baroque is a new local orchestra and is Salisbury's first permanent period instrument group consisting of local players presenting baroque repertoire by both well known and more obscure 18<sup>th</sup> century composers. The group has engaged the world famous baroque expert, Judy Tarling and Alison Townley who has worked with English Baroque Soloists. The Cathedral School has offered to host a presentation in March, given by Judy entitled 'Handel's Audiences'.

8.2.5. The application supports Wiltshire Council's commitment to promote equality and inclusion by offering free access to the open rehearsal, evening talk and free access to all accompanied children to the concert. It is intended to encourage interest in baroque music through outreach to local schools.

8.2.6. The applicant feels that if the application was not successful, the impact on the project would be that the Baroque Weekend would not proceed in the format envisaged, that is, led by Judy Tarling and Alison Townley.

Ref	Applicant	Project proposal	Funding requested
8.3. Grant Register ref no SAL024 -10	YNM – Creative Juice	A free day of arts workshops and performances for young people aged between 13 and 21.	£874.00

**8.3.1. It is recommended that YNM – Creative Juice is awarded a grant of £874 to enable it to put on a full day of free performances, workshops and exhibitions on Friday, 30 July, 2010 with the following conditions:**

- **That the project can confirm the 'provisional' WYPOF funding of £5,000.00 stated in Project Income B**
- **That this is funding for one year and that future applications should be for separate projects and not combinations of the same event**

- 8.3.2. This application meets the grant criteria 2010/11
- 8.3.3. The application demonstrates a link to the Wiltshire Local Area Agreement in encouraging people to share in activities, getting young people to take part in a wide range of positive activities and play, developing the potential of Wiltshire's young people, provide more arts activities.
- 8.3.4. St Edmunds Arts Trust Limited is a company limited by guarantee, company number 1412263 and is registered as a charity with the Charity Commission, number 1023945. Salisbury Arts Centre is a not for profit organisation whose mission is to surprise, challenge, and include the people of Salisbury, South Wiltshire and the wider region in a range of innovative, high quality, diverse and stimulating arts experiences.
- 8.3.5. Salisbury Arts Centre is working in partnership with Wiltshire Youth Arts Partnership and Salisbury Playhouse to combine the YNM event which received £1,000 of Salisbury Area Board funding last year, with a Creative Juice event which also took place last year, into one big multi-arts open day on Friday, 30 July, 2010. The event is organised and run by young people for young people who have applied for WYAP and WYPOF funds from the Arts Council, England. WYPOF funds of £5,000 are still provisional.
- 8.3.6. The project promotes inclusion as the whole day is open to anyone who wishes to take part between the ages of 13 and 21. There will be access to a multitude of workshops and performances at no cost to the attendee.
- 8.3.7. If the full amount were not awarded, project costs would hit reserves which might affect any future events that continue to support young people. This could mean that future events may not be offered free or at minimal cost therefore creating a barrier to engagement for some young people.

Ref	Applicant	Project proposal	Funding requested
8.4. Grant Register ref no SAL025 -10	Bemerton Heath Residents Association	Bemerton Bike Club	£904.00

**8.4.1. It is recommended that the Bemerton Bike Club is awarded a grant of £904 to enable it to fund set up costs with the following condition:**

- **That the Association is able to provide an assurance that it has the necessary reserves to carry this new project forward**

- 8.4.2. This application meets the grant criteria 2010/11
- 8.4.3. The application demonstrates a link to the Community Plan (Bemerton Ward Plan).



- 8.4.4. The application meets locally agreed/area board priorities including engage with local people to find out their priorities and work with them to deliver solutions, increasing the number of local people involved in regular volunteering, improving young people's participation in positive activities, improving the local area through intergenerational activities, reduce perceptions of antisocial behaviour, reduce deaths through accidents, reduce carbon emissions.
- 8.4.5. Bemerton Heath Residents Association is a non-profit organisation whose aims include, making Bemerton Heath a better place to live, promoting the interests of all residents of Bemerton Heath, promoting and protecting all the residents rights.
- 8.4.6. The Association's current annual accounts (2009) show a deficit of £3,351.58 with reserves of £2,488.22 leaving a balance of -£863.36. The Association needs to provide an update on whether it has rebalanced this financial situation.
- 8.4.7. The project is the Bemerton Bike Club, aimed at children/young people from Bemerton Heath who own a bike. The club aims to work with bike users to repair bikes that may have become unsafe or unroadworthy. There are 1600 under 16s in Bemerton Ward, 120 aged 9 – 16 registered at the Bemerton Heath Youth Club and many of these have expressed an interest in the bike club.
- 8.4.8. The Bike Club is supported by Salisbury City Council who are providing the premises free of charge (Bemerton Heath Neighbourhood Centre) and Wiltshire Police through its local Community Beat Team by providing safety advice and post code stamping of bikes.
- 8.4.9. This project is primarily aimed at children/young people but would have an impact on the safety of pedestrians, car users and dog walkers.

Ref	Applicant	Project proposal	Funding requested
8.5. Grant Register ref no SAL026 -10	Wessex Community Action	To create and manage a bank of local people who would be CRB checked and trained to undertake voluntary work for organizations.	£3,875

#### 8.5.1. Recommendation

- ***In the light of the advice received from the Head of Strategy, Wiltshire Council (see para 8.5.7 below) it is recommended that this application is refused as Wiltshire Council has already awarded a contract to provide a very similar service.***
- ***In view of this advice, any decision to award the funding would appear to conflict with the approach previous agreed by Wiltshire Council and may require further consideration/approval.***
- ***Wessex Community Action is advised to contact Grow to examine how its proposals may be accommodated within the Wiltshire Volunteer Service.***

- 8.5.2. Although technically this application meets the CAG grant criteria, it should be noted that Wiltshire Council has already allocated funding for a very similar project (see para 8.5.7 below).
- 8.5.3. The application demonstrates a link to the Local Agreement for Wiltshire with its aims to build a strong and vibrant voluntary sector.
- 8.5.4. The application meets locally agreed/area board priorities including: ‘to engage with local people to find out their priorities and work with them to deliver solutions,’ ‘increasing the number of local people involved in regular volunteering’ and ‘improving business productivity through innovation.’
- 8.5.5. Wessex Community Action is a Company Limited by guarantee number 2797768 and a registered charity number 1019716. It is a not for profit organisation which has a varied membership. It delivers support services to voluntary and community groups; development of new initiatives in the community; liaison between groups, organisations and agencies; representing and partnership.
- 8.5.6. The proposal is to develop a ‘bank’ of adult local volunteers who are CRB cleared and encourage organisations to use the skills of young people undertaking the Duke of Edinburgh scheme. WCA would recruit and CRB check volunteers, as well as respond to requests for volunteers from local organisations and groups for short and long term work. Funding would cover recruitment and start up costs, CRB registration and administration.
- 8.5.7. This application is one of four applications submitted to Salisbury, South Wiltshire, South West Wiltshire and Amesbury for the same project. Guidance has been sought from The Head of Strategy, Community and Voluntary Sector Support, Wiltshire Council who has emphasised that the Volunteer Bank proposed by WCA would duplicate the single county-wide (including Salisbury) volunteer service that Wiltshire Council is already commissioning (and funding) from GROW. Training and volunteer recruitment, retention is part of the contract awarded by the Council and its strategic partners with GROW (a new Wiltshire-wide VCS infrastructure consortium). Wiltshire Council is reviewing its own policy on CRB checks at present. This proposal would duplicate the agreement with GROW and conflict with the approach now approved by the Council.
- 8.5.8. If funding were not awarded for this project, WCA would have to seek alternative funding. However, a similar volunteering service will be provided by GROW.

Ref	Applicant	Project proposal	Funding requested
8.6.	Two applicants withdrew their applications and hope to reapply at a future date.		

<b>Appendices</b>	<b>Appendix 1 Grant application – Casa de Samba</b> <b>Appendix 2 Grant application – Salisbury Baroque</b> <b>Appendix 3 Grant application – Bemerton Bike Club</b> <b>Appendix 4 Grant application - YNM – Creative Juice</b> <b>Appendix 5 Grant application – Volunteer Bank</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 or 01794 341028 E-mail: <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
<b>Name of organisation</b>	Casa de Samba		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury		
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>What is your project?</b> <small>Important: This section is limited to 300 characters only (inclusive of spaces).</small>	The project is to set up a Salisbury Community Samba band and open the group to people of all ages and abilities		
<b>Where will your project take place?</b>	Salisbury High School, Salisbury.		
<b>When will your project take place?</b>	September 2010		
<b>How many people will benefit from your project?</b>	50+		
<b>How does your project demonstrate a direct link to the community plan for your area?</b>	Wiltshire Local Area Agreement July 2009		
<b>Please provide a reference/page no.</b>	Table 3.2, Page 26		

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Wiltshire Local Area Agreement July 2009 - To promote social inclusion for all, ensuring a fully inclusive environment, and addressing the needs of the young and old, those with disabilities, and diverse groups.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Salisbury High School paid for the workshop leaders to travel from Bath Community Samba band and provide tuition for the group during the project trial period 4th Feb to 1st April 2010. This proved to be very successful with 20 participants attending the course. They have all requested to join the band in Sept. The project will offer people a new and exciting opportunity to learn an instrument and perform music of their own composition. They will also be taught how to conduct the band and encouraged to have a hand in the running of it. The workshop directors can teach a wide range of music styles more relevant to the young people eg breakbeat/Hip Hop. This choice of music will encourage them to participate in the project. Drumming is accessible to everyone "it gives a general sense of wellbeing. It is a physically active exercise which can relieve stress and depression, alleviate pain and muscle stiffness and even promote a greater clarity of thought. As a social networking activity it strengthens personal and professional relationships" (Stephen Cliff, professor of health) "It is fun and challenging and can quickly produce very positive results" (Director - Sidney Research)

**Any other information about your project.**

The organisations and groups involved in this project are: Salisbury High School, Samba Sulis, Woodlands School, Great Wishfords School, Appleford School, The Salisbury Youth and Community Centre, Exeter House Special School, Pembroke Park Club, John McNeill Opportunity Centre, Salisbury Area young Musicians, MotivArt, Creative Learning Agency, Develop ECS, Salisbury Arts Centre, Salisbury Arts Festival, Afro Reggae, Link up Arts, Wessex Community Action, Salisbury Journal. Contacts from these groups will use their resources to promote the project. The project will be well promoted through demonstrations in schools and clubs, public performances, poster and flyer distribution containing information about the project and how to get involved. Many people will benefit from the award such as: the children and adults from the schools and youth clubs, members of the disabled groups and other people from the community.

### 3 - Management

**How many people are involved in the management of your group/organisation? 6**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

All the musical equipment has been provided by Samba Sulis (Bath Samba) and Salisbury High School is providing storage space and a hall. The only ongoing cost will be the workshop leader's fee (currently Samba Sulis workshop leaders). Part of the project will involve training the band members to conduct the group so that eventually the sessions will no longer be led by members of Samba Sulis enabling the cost to drop sufficiently to be covered by contributions from participants (£3-£5 a session)

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would be unable to go ahead and there would be no Community Samba band available to people in the Salisbury area.

**How will you know whether your project has made a difference in the community?**

We will know that it is making a difference by issuing evaluation sheets in order to collect feedback and suggestions from participants. Progress will be reviewed at monthly meetings attended by everyone involved in the project, headed by the committee. Many children and adults from the schools and youth clubs, members of the disabled groups and other people from the community will benefit from the project.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Nobody

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Musical equipment	£2,961	<b>Own fundraising/reserves</b>		£
Storage costs	£400	Income from 40 sessions	P	£2,800
Hall hire	£2,080	<b>Parish/town council</b>		£
2 Workshop leader's fee (40wks)	£5,400			£
Workshop leaders' travel (40wks)	£1,200	<b>Trusts/foundations</b>		£
Instrument mainenance	£200			£
Advertisement	£100	<b>In kind</b>		£
	£	equipment, storage and hall hire	C	£5,441
	£	<b>Other</b>		£
	£	Fees rec. from performances for	C	£
	£	other organisations		£300
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£12,341</b>	<b>Total Project Income</b>		<b>£8,541</b>
<b>Total project income B</b>		<b>£8,541</b>		
<b>Total project expenditure A</b>		<b>£12,341</b>		
<b>Project shortfall A – B</b>		<b>£3,800</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£3,800</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Natwest		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Casa de Samba		

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

A group drumming experience provides an opportunity for an immensely satisfying connection to others. It is particularly valuable for those who are, for one reason or another, socially isolated. It promotes a range of social skills including listening skills, problem solving and empathy.

**b) How does your project work to promote inclusion, participation and good community relations?**

The project is an evidence-based therapeutic program that uses music to engage people and build self-esteem. It is based on experiential learning as people play together in a co-operative process, making music, and work towards developing healthy social interactions and connections.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

<b>Name:</b>	<b>Date:</b> 01/06/2010
<b>Position in organisation:</b> Chair	

**Please return your completed application to the appropriate Area Board Locality Team**





## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group	
<b>Name of organisation</b>	Salisbury Baroque Concert Society (Salisbury Baroque)
<b>Contact name</b>	
<b>Contact address</b>	
<b>Contact number</b>	<b>e-mail</b>
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 – Your project	
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury Area Board
<b>Does your town/parish council know about your project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	The "Baroque Weekend" is organised by Salisbury Baroque, it would include an open rehearsal and evening presentation led by Judy Tarling, culminating in a Sunday afternoon public concert starting at 16.00. There would also be Outreach activities prior to the weekend offered to schools.
<b>Where will your project take place?</b>	Salisbury
<b>When will your project take place?</b>	04, 05 and 06 March 2011
<b>How many people will benefit from your project?</b>	Approximately 400
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>	The "Baroque Weekend" would be part of "Creative workshops in Schools and the Community", promoting another aspect of culture in Salisbury.

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The development of cultural awareness and aspirations of children, young adults and adults in the local community through greater understanding of baroque music and rhetoric in music, enhanced opportunities for adult further education for locals who want to perform or listen to music.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

There are a number of amateur and professional orchestras based in Salisbury but none specialise in the performance of baroque music on period instruments. Salisbury has a direct historic link with the creation and performance of baroque music with local enthusiasts such as James Harris (1709 – 1780) who sponsored concerts and was a great friend of Handel. The project will help people in the local community to learn about their musical heritage as well as hear how such music would have been performed. Judy Tarling is a world famous expert on baroque music and she will be leading the ensemble (many of whom are local) and will be giving an evening presentation (in Salisbury Cathedral School) about the Art of Rhetoric in Baroque Music

**Any other information about your project.**

Over the last few years the Bishop of Salisbury has organised baroque concerts in the city but with his retirement such concerts will stop and we hope that this project, aligned to the newly formed Salisbury Baroque (an amateur specialist baroque chamber orchestra) will stimulate enough sustained interest in the community to ensure future audiences for concerts supported by both locals and tourists. The group also wants to inspire local performers to learn to play period instruments and generally broaden peoples' choice and tastes in music.

Hampshire County Music Service has already begun work developing young baroque musicians, perhaps this project may lead to a similar initiative in Salisbury.

### 3 - Management

**How many people are involved in the management of your group/organisation? 20**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="4"/>	<b>Female</b>	<input type="text" value="4"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="9"/>	<b>Female</b>	<input type="text" value="4"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Private sponsorship and income from concerts and further applications in subsequent years for additional grants from trusts or charities.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The Baroque Weekend, in the format the group envisaged and led by Judy Tarling and Alison Townley, would not have sufficient funding to proceed.

**How will you know whether your project has made a difference in the community?**

Questionnaires from schools involved, feedback at the end of the open rehearsal, evening presentation and concert. Long term monitoring of future concerts; audience numbers and feedback, orchestra membership and liason with Wiltshire Music Service and local private schools.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

None, because it is clear that my application for any new additional funding from trusts would conflict with well established local music societies' current applications for financial support.

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

Year ending: Not applicable

Month:

Year:

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Judy Tarling: professional fee	£400	<b>Own fundraising/reserves</b>	£
JT: fee for presentation in Cath	£50	Indiv. donation to advertising.	£500
	£	<b>Parish/town council</b>	£
Alison Townley professional fee:	£400		£
Travelling expenses (profess)	£120	<b>Trusts/foundations</b>	£
Advertising	£500	Individ donation to Orchestra	£370
Admin suppt 16hrs @ £7.00 p/h	£120	<b>In kind</b>	£
	£	Admin support	£120
Workshop and Concert venue	£580	<b>Other</b>	£
Presentation venue/refreshments	£100	Propose takings on door	£250
Cost of Music	£300	Indivi, donation to Music	£300
Insurance	£80	Cathedral Sch (inkind) subsidy	£60
Office/postage	£30	Indivi. donation to music & Ins	£300
<b>Total Project Expenditure</b>	<b>£3,000</b>	<b>Total Project Income</b>	<b>£2,000</b>

<b>Total project income B</b>	£2,000
<b>Total project expenditure A</b>	£3,000
<b>Project shortfall A – B</b>	£1,000
<b>Award sought from Wiltshire Council Area Board</b>	£1,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Club/Society Current Account - Lloyds Bank pl
<b>Please give the title name of the organisations' bank account e.g. current</b>	The Salisbury Baroque Concert Society

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Free access to the open rehearsal, evening talk and free access given for all accompanied children to the concert.

**b) How does your project work to promote inclusion, participation and good community relations?**

Outreach in schools, free admission to the open rehearsal, free admission for all accompanied children to the concert with admission only £9 for per adult.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 28/06/2010

**Position in organisation:** Hon. Treasurer

**Please return your completed application to the appropriate Area Board Locality Team**







## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Bemerton Heath Residents Association		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Salisbury Area Board		
<b>In which Parish does your project take place?</b>	Salisbury City Council		
<b>What is your project?</b>	Bemerton Bike Club		
<b>Where will your project take place?</b>	Bemerton Heath Community Centre		
<b>When will your project take place?</b>	Ongoing from any successful funding		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> Bemerton Ward Plan 2007-2010 p17-19 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> This project is primarily aimed at children/young people from Bemerton Heath who own a bike. Many of these bikes are unsafe or unroadworthy, e.g. no brakes. The plan is to work together to repair these bikes. This will improve the bike users safety as well that of pedestrians, car users and dog walkers. The young people will benefit in two ways;			
<ul style="list-style-type: none"> <li>• By learning a new skill which will have a real and immediate end result, ie. a useable bike.</li> <li>• By having safe useable bike which will encourage them to explore and spend more time outdoors.</li> </ul>			
It is also hoped that involvement in a positive and engaging project will contribute to a reduction in anti-social behaviour to the benefit of the whole community. There are 1600 under 16s in Bemerton Ward, all potentially benefiting from this project with both genders benefiting. There are currently 120 children aged 9-16 who are registered at the Bemerton Heath Youth Club based in the Community Centre many of whom have expressed an interest in the bike club.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The grant will fund the cost of tools to set the club up. After that there will be minimal ongoing costs for parts, e.g. nuts and bolts. There will be a small membership fee which will cover the cost of these. The Bike Club will take place at Bemerton Heath Neighbourhood Centre, which is funded by Salisbury City Council and there will be no charge to the Bike Club.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The need for this project was highlighted through consultation with young people from the Bemerton Heath Youth Clubs which meet twice a week in the Bemerton Heath Community Centre. It was noticed that whilst most of young people owned a bike they could not use them as they were broken or unsafe. The Youth Club is run by volunteers from Bemerton Heath who would also become involved in the Bike Club. It is also hoped to encourage further volunteers with particular interest in bikes and safety. The local Police Community Beat Team have also said that they will support the project where possible e.g. safety advice and post code stamping of bikes. The premises are provided by and funded by Salisbury City Council who will carry out all health & safety checks and complete risk assessments. The measure of success will be the visible presence of more young people riding bikes in the local area, many of the potential members attend the Youth Clubs and feedback can be easily obtained.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input checked="" type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> Dec	<b>Year:</b> 2009
<b>Total Income:</b>	£406.66	
<b>Minus Total Expenditure:</b>	£3,758.24	
<b>Surplus/Deficit for year:</b>	£3,351.58	
<b>Reserves held:</b>	£2,488.22	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tool Cabinet	£150			£
Work Stand	£85			£
Track Pump	£25			£
Tools	£471			£
Bike Parts	£123			£
Oil/Grease	£50			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£904</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£0.00
<b>Total Project Expenditure A</b>	£904
<b>Project Shortfall A - B</b>	£904
<b>Award sought from Wiltshire Council Area Board</b>	£904
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 3
<b>People Under 25 years</b>	Male 1	Female 2
<b>Disabled People</b>	Male 1	Female 2
<b>Black &amp; Minority Ethnic people</b>	Male 1	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:** Chair

**Date:** 01/06/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
<b>Name of organisation</b>	Salisbury Arts Centre		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury		
<b>Does your town/parish council know about your project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	YNM Creative Juice will be a free day of arts workshops and performances across two venues for those aged between 13 and 21. Giving young people the chance to work with professional artists and also a platform to showcase their own talents.		
<b>Where will your project take place?</b>	Salisbury Arts Centre and Salisbury Playhouse		
<b>When will your project take place?</b>	Friday 30 July 2010		
<b>How many people will benefit from your project?</b>	500 plus		
<b>How does your project demonstrate a direct link to the community plan for your area?</b>	Our project increases opportunities for young people to get involved in positive arts activities, and shaping the opportunities available to them.		
<b>Please provide a reference/page no.</b>	20		

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Wiltshire local area agreement: Encouraging people to share in activities, encouraging people to take part in cultural activities, getting young people to take part in a wide range of positive activities and play, developing the potential of wiltshire's young people, provide more arts activities

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Last year SAC ran an open day called YNM and WYAP ran an event called Creative Juice, both of which were successful in their own right with over 500 young people (YP) attending in total. The evaluation feedback we gained was very positive and suggested that another similar event would be wanted. So we are now working in partnership to pool our resources and make the day bigger and provide more opportunities for YP. We are working with a group of 13-21 year olds called the Creative Panel (CP) to develop and programme the day; so everything that happens will be relevant and interesting to our target age group. This group of YP will benefit from developing skills in event management, programming and marketing and as a result of their work hundreds of YP in the local area will be able to learn from professionals as well as perform or exhibit their own work. This will help to develop new skills and new interests in positive activities within this demographic. Therefore this can also lead to developing a more positive view of young people by showing what they can achieve and help organisations such as SAC and Salisbury Playhouse to programme activities that support their aims.

**Any other information about your project.**

Those who attend, of which we are expecting there to be 500, will benefit from experiencing a wide range of different art forms. Through both watching and taking part the attendees will be able to try out new techniques, see what other young people are achieving in the local area and work with professional artists. As we are providing the day free of charge it is open to everyone to attend. We will be inviting local youth groups to perform at the event, thereby raising their profile and making young people more aware of what is already available to them within their local area. The young people will also be able to state what they would like to see more of and pursue further. In this way the day will act as a springboard for future projects, workshops and events for young people - providing them with a safe space to explore new areas of interest.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="4"/>	<b>Female</b>	<input type="text" value="4"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="5"/>	<b>Female</b>	9 <input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="6"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N/A

**If you were not awarded the full amount requested, what would be the impact on your project?**

Both WYAP and SAC are putting in money from our own programming budgets. Should we not receive the amount requested we would have to take a bigger hit to our reserves which may not impact on the project but would affect what we are able to do afterwards to create future events that continue to support Young People. Therefore we may not be able offer everything at this or future event for free or minimal costs, thereby creating a barrier to engagement for some young people.

**How will you know whether your project has made a difference in the community?**

The difference this day makes will be measured through gathering feedback on the day and retrospectively and also through an increase in participation of young people in future groups, workshops and events - building on the success of last year from which Salisbury Arts Centre now has a Youth Dance Company, Young Film Club and Young visual theatre company. We will also gather feedback from the workshop leaders and performers about the young people that they worked with.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Wiltshire Young Persons Opportunity Fund

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** March

**Year:** 2009

**A - Total income:**

£689,437

**B - Minus total expenditure:**

£777,106

**Surplus/deficit for year: (A minus B)**

£-87,669

**Free reserves held:**

£3,817,719

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Venue Hire and In house staffing	£4,638	<b>Own fundraising/reserves</b>		£
Freelance Project Co-ordinator	£624	Salisbury Arts Development Funds	C	£1,500
Performances	£3,500	<b>Parish/town council</b>		£
Workshops	£1,250			£
Mobile Unit Hire	£50	<b>Trusts/foundations</b>		£
Expenses for artists and materia	£300			£
Transport reimbursement	£1,000	<b>In kind</b>		£
Marketing	£1,100	Venue Hire and staf (SAC and SP)	C	£4,638
Food Subsidy	£500	<b>Other</b>		£
Services - Technical/first aid	£550	WYPOF	P	£5,000
	£	WYAP funds	C	£1,500
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£13,512</b>	<b>Total Project Income</b>		<b>£12,638</b>
<b>Total project income B</b>		£12,638		
<b>Total project expenditure A</b>		£13,512		
<b>Project shortfall A – B</b>		£874		
<b>Award sought from Wiltshire Council Area Board</b>		£874		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		HSBC		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Business current account		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Our project will allow access to a multitude of workshops and performances at no cost to the attendee. Therefore no one will be at a monetary disadvantage.

**b) How does your project work to promote inclusion, participation and good community relations?**

The whole day is open to anyone between the ages of 13 and 21 to take part in. Therefore those who attend will be socialising with people of different ages and ability and be able to support and learn from each other due to the nature of participative workshops and public performances.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 09/06/2010

**Position in organisation:** Outreach Co-ordinator

**Please return your completed application to the appropriate Area Board Locality Team**





## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group					
<b>Name of organisation</b>	Wessex Community Action				
<b>Contact name</b>					
<b>Contact address</b>					
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;"><b>e-mail</b></td> </tr> <tr> <td></td> <td></td> </tr> </table>		<b>e-mail</b>		
	<b>e-mail</b>				
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify				
2 - Your project					
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Salisbury				
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	This is an innovative project to address the rapidly increasing need for volunteers by creating & managing a bank of local people who would be CRB checked & trained & available to undertake appropriate voluntary work for organisations. This work could be on an ad-hoc basis for a few hours upwards.				
<b>Where will your project take place?</b>	In Salisbury city wards				
<b>When will your project take place?</b>	September 2010 to August 2011				
<b>How many people will benefit from your project?</b>	Target of 500 across South Wiltshire				
<b>How does your project demonstrate a direct link to the community plan for your area?</b>	There isn't a current Community Plan for Salisbury City, but this project links directly with the Local Agreement for Wiltshire.				
<b>Please provide a reference/page no.</b>	Page 4				

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

This project links directly with the Local Agreement for Wiltshire & its aims to build a strong and vibrant voluntary sector. It will enable local people to become involved in community activities & will help to break down the perceived barriers to volunteering such as the fear of over-commitment.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Wessex Community Action has a varied membership made up of a wide range of organisations. We receive repeated requests for volunteers for long & short term commitments or for specific days or events when there might be a need for more than usual numbers of volunteers or when their regular volunteers are unable to help. The need for this kind of short term, emergency volunteering has always been difficult to meet because of the requirement for volunteers to have CRB checks if working with young or vulnerable people. E.g. many people enquire about volunteering on Christmas Day but are prevented from doing so because of this. The Volunteer Bank is an innovative solution to matching the increasing need for volunteers who are CRB cleared & who are required for short term events and the people who are only able to commit a limited amount of time on an irregular basis. WCA would hold details of the volunteers & would recruit, CRB check & respond to requests from local organisations & groups; there are no other known examples of such a service in or around Wiltshire. After a time many people might decide to help out regularly, improving community cohesion and a sense of belonging.**

**Any other information about your project.**

This project is very much in line with the drive to get increasing numbers of people engaged in voluntary work & supporting community activity and it relates very closely with the 'Big Society' thinking, giving people and communities more power and responsibility. It also contributes to reducing public expenditure. WCA is well placed & has the skills & experience to launch this initiative, & is able to engage the active participation of public, voluntary and private organisations & individuals due to our wide range of contacts locally, regionally and nationally. Alongside developing this "bank" of adult volunteers we will be encouraging organisations to use the skills of young people undertaking the Duke of Edinburgh scheme. There is a huge demand for such volunteer placements but organisations often feel wary about taking them due to insurance & CRB vetting issues. WCA would like to build the confidence of those organisations and enable a mutually beneficial system to evolve.

### 3 - Management

**How many people are involved in the management of your group/organisation? 16**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="7"/>	<b>Female</b>	<input type="text" value="4"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This application is to cover the recruitment and start up costs and in year two we would hope that it will become mainstreamed within WCA activities.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would have to look for alternative funding to enable this project to happen and the people of Salisbury would not benefit from this service.

**How will you know whether your project has made a difference in the community?**

Many community groups & charities will have access to local volunteers for short and long term work and individuals will feel more involved in their communities. D of E participants will be placed locally. The use of the Volunteer Bank will be monitored by our staff and groups and individuals will be asked to comment on the effectiveness and usefulness of the service. Our staff will be working directly with local communities promoting the service and will be able to feedback on behalf of users.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

This is our first application because it seemed to fit directly with your wish to fund facilities and activities that are important to the local community.

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

The service will reach across south Wiltshire & bids will go to 3 other boards.

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 31<sup>st</sup> March 2010

**Month:** March

**Year:** 2010 Draft figures

**A - Total income:**

£403,565

**B - Minus total expenditure:**

£412,680

**Surplus/deficit for year: (A minus B)**

£9,115

**Free reserves held:**

£66,796

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Staff costs including overheads	£5,355	Own fundraising/reserves	C	£2,980
Marketing and publicity	£750			£
CRB Registration & admin costs	£1,550	Parish/town council		£
Travel	£100			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Future Jobs Fund - Well UK	C	£900
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£7,755</b>	<b>Total Project Income</b>		<b>£3,880</b>

<b>Total project income B</b>	<b>£3,880</b>
<b>Total project expenditure A</b>	<b>£7,755</b>
<b>Project shortfall A – B</b>	<b>£3,875</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£3,875</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	UnityTrust Bank
<b>Please give the title name of the organisations' bank account e.g. current</b>	current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

WCA is an active member of the South Wilts Diversity Partnership, it works with a wide range of people disadvantaged by race, sexual orientation, ethnicity and disability.

**b) How does your project work to promote inclusion, participation and good community relations?**

By actively participating and promoting social inclusion in service development and in the services it delivers

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**  
**Position in organisation:** Deputy Chief Executive

**Date:** 10/06/2010

**Please return your completed application to the appropriate Area Board Locality Team**





<b>Report to</b>	<b>Salisbury Area Board</b>
<b>Date of Meeting</b>	<b>22 July, 2010</b>
<b>Title of Report</b>	<b>Performance Reward Grant Scheme</b>

**Purpose of Report**

To ask Councillors to consider the details of 3 applications for funding from the Performance Reward Grant Scheme:

- 1) The Bemerton Scout Community Hall Project is seeking £34,000, a capital expenditure project which will lengthen the life of a building that has served the Scouts and the local community for 75+ years.
- 2) Wessex Community Action are seeking £47,832 (£15,944 to be spent per year over a 3 year project) for a Trustee & Leadership Network which aims to improve the efficiency of frontline voluntary and community sector organisations through better leadership and recruiting experienced trustees. *(Please see page 2 Additional Information relating to this application).*
- 3) Action for Children are seeking £15,000 as revenue costs for the continuation of a Play Ranger service for vulnerable children in the most deprived areas of Salisbury.

*nb As the Play Rangers provide services at the Friary, Bemerton Heath, Bishopdown and Old Sarum, this application was considered at the South Wiltshire Area Board meeting on the 17 June, 2010 where Members endorsed the proposal.*

## 1. Background

1.1 Wiltshire agreed a Local Public Service Agreement with government that ended in March 2008. This contained 12 'stretch' (difficult) targets that required a number of organisations to work together to achieve the improvement. Our performance against these targets earned Performance Reward Grant (PRG) of £5.4m. This is paid by government over two years; half in 2009 and half in 2010.

This presents a unique opportunity for us to put additional resources into our Local Agreement for Wiltshire (LAW) and to combat the recession in Wiltshire through the Action for Wiltshire programme. £1.6m of this grant will be reinvested in the target areas that earned the grant, to take forward Wiltshire's ambitions. Another £1m will support some countywide initiatives under Action for Wiltshire. The balance of £2.8m is available over two to three years for bids supported by Area Boards that propose initiatives that take forward those things in the LAW and Action for Wiltshire that are important to local people.

Ideally all community areas of Wiltshire will benefit from this scheme, and there will be a spread of initiatives across LAW ambitions and Action for Wiltshire. We understand that not all bids will be made at the same time, and that proposals will take time to develop. The timing of local initiatives will also vary. To help ensure that projects in all community areas have the opportunity to bid, the funding will be released in 3 month tranches of £250,000. We will keep this under review and if appropriate will vary the timing and amount of funding in each tranche. At the end of the tranche any unallocated money will go back into the pool for future bids. Any bids pending when all the money in that tranche has been allocated will be carried forward to the next tranche.

The government imposes a grant condition that the grant must be used half for capital and half for revenue expenditure. Guidance on what counts as 'capital' is given in the funding pack on the Wiltshire Council website. Experience so far is that bids tend towards revenue expenditure, so it may be easier to get funding for 'capital' type initiatives.

Bids will initially be submitted as 'Expressions of Interest' to the local appropriate Area Board. The Area Board will make a decision as to which bids it supports. Lack of support from the Area Board does not rule out the bid going forward to the grant scheme.

Full details of the Scheme and a Funding Pack are available from the Wiltshire council website:  
[www.wiltshire.gov.uk/.../localagreementforwiltshire/performanceawardgrantscheme.htm](http://www.wiltshire.gov.uk/.../localagreementforwiltshire/performanceawardgrantscheme.htm)

## 2. Additional Information

Ref	Applicant	Project proposal	Funding requested
2.2	Wessex Community Action	To improve the efficiency of frontline voluntary and community sector organisations through better leadership and recruiting experienced trustees.	£47,832

2.2.1 The Community Area Manager sought advice from the Head of Strategy, Community and Voluntary Sector Support to establish if the activities WCA are seeking to fund through their PRG application are covered by GROW who have been funded by Wiltshire Council. The following response has been received:

‘The activities that WCA are looking to fund through their PRG application are covered by the VCS Infrastructure service specification and are services that we would expect Grow to provide.

The VCS Service Specification, under Section One, Development Support has the following 2 outcomes:

*Outcome 3:* Relevant training courses and seminars will be developed and provided for VCS organisations.

*Outcome 5:* A well managed VCS with strong governance arrangements better equipped to function effectively and deliver quality services to their users/members/constituents.

There are also three outputs that together with the above outcomes cover the activities that WCA are proposing:

*Output III:* Training needs of VCS organisations identified and a relevant training programme delivered county-wide. Sub-contracting to specialist providers is permitted.

*Output IV:* Provision of advice, information and a range of paper and web based materials to support strong governance and effective service delivery by VCO’s.

*Output VII:* The provision of services that support Organisational Development e.g. Business Planning, Strategic Reviews, Health and Safety, Management Practice, Quality Assurance.

Additionally, it is anticipated that bespoke services for Chief Officers and Chairs of Trustees will feature as part of Grow’s activities.

Grow has offered in-house expertise as part of the External Support WCA can call on and the Council funds Wiltshire Charities Information Bureau to advise VCS organisations on issues relating to funding and governance.

The reference made to the link between this PRG application and WCA's Community Area Grant application to build up a Volunteer Pool was challenged as being in direct competition to the single county-wide nationally accredited volunteering service that Grow are funded by Wiltshire Council to provide.

<b>Appendices – only available online</b>	<b>Appendix 1 Grant application – Bemerton Scout Community Hall Project</b> <b>Appendix 2 Grant application – Wessex Community Action</b> <b>Appendix 3 Grant application – Action for Children</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 or 01794 341028 E-mail: <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a>
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## SALISBURY AREA BOARD Forward Plan

ITEM 15

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other items/events (provisional)
30 Sept 2010	South Wilts Grammar School for Girls, Stratford Road, Salisbury	<ul style="list-style-type: none"> <li><b>Young People</b></li> <li>Feedback from Young People: "If I ruled Salisbury..."</li> <li>Leisure Services Review</li> <li>Presentation on Extended Schools</li> <li>Review of Library Services</li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Cllr Jane Scott (Leader)	<ul style="list-style-type: none"> <li>Consultation on Waste Sites</li> <li>Parish Steward Scheme</li> <li>Wiltshire Local Transport Plan Strategy</li> <li>Results of Parking Consultation</li> <li>Police Protective Services?</li> </ul>
25 Nov 2010	South Wilts Grammar School for Girls, Stratford Road, Salisbury	<ul style="list-style-type: none"> <li><b>Older People</b></li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Cllr Keith Humphries (Health and Wellbeing)	<ul style="list-style-type: none"> <li>Gypsy and Traveller Site Consultation</li> <li>Standards Committee Presentation</li> <li>Budget Consultation</li> <li>Draft Local Transport Implementation Plan</li> <li>2011 Census</li> <li>Results of Flooding Consultation</li> </ul>
20 Jan 2011	To be confirmed	<ul style="list-style-type: none"> <li><b>Presentation on Community Plan</b></li> </ul> <p>Standard items including Updates and Community Area Grants</p>	Cllr Dick Tonge (Highways and Transport)	<ul style="list-style-type: none"> <li>Results of Leisure review</li> </ul>
17 Mar 2011	To be confirmed	<ul style="list-style-type: none"> <li><b>The Economy</b></li> </ul> <p>Standard items including Updates and Community Area Grants</p>	(Portfolio Holder)	

Community Area Manager: Marianna Dodd ([marianna.dodd@wiltshire.gov.uk](mailto:marianna.dodd@wiltshire.gov.uk))  
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